

# Jefferson County

## Child Support Agency

Courthouse  
311 S Center Ave Rm 219  
Jefferson WI 53549  
[www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov)

TEL: 414/615-2587  
FAX: 920/674-7435  
TDD: 800/947-3529

email: [childsupport@jeffersoncountywi.gov](mailto:childsupport@jeffersoncountywi.gov)

RE: Spousal or Section 71 Only Case Activities

Dear Case Participant:

Our records show that you have a court case filed in Jefferson County. Your case may require a wage assignment notice be sent to an employer to withhold court ordered payments or another service. Below is a list of services that our Agency may perform upon payment of a \$35.00 fee from one of the case parties. The court ordered payer's social security number **must** be provided if the service requested is sending a wage assignment to the employer.

- Process NIVD wage assignments \$35.00 **each** notice
- Perform Account Reconciliations \$35.00 per year

**To pay the \$35.00 NON IVD wage assignment fee:** Payments may be made using a debit card or credit card in person at the child support agency or online through GovPayNet; on our website at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov); or in the form of cash, money order or certified bank check. All payments shall be payable to the Jefferson County Child Support Agency.

The following are phone numbers and an internet address to assist you in obtaining information for your account: TRUST FUND: 800-991-5530 TDD: 877-209-5209 DEBIT CARD: 866-817-0761

On line payment information is available at: [childsupport.wisconsin.gov](http://childsupport.wisconsin.gov)

If you have any questions, please contact us at 414-615-2587.

Thank you,  
Jefferson County Child Support Agency

cc: other case participant

**Detach and return with \$35.00 PAYMENT**

Name: \_\_\_\_\_  
(Please Print)

Court Case Number: \_\_\_\_\_ (and/or) Pin Number \_\_\_\_\_

Your SS#: \_\_\_\_\_ other party's SS #: \_\_\_\_\_

Amount Enclosed: \$ \_\_\_\_\_ (Personal checks will not be accepted)

**Mail payment and completed coupon to:**

**Jefferson County Child Support Agency, 311 S. Center Ave, Rm. 219 Jefferson WI 53549**